**ICSP- International Committee on Systematics of Prokaryotes**

**Officers of ICSP**

Redacted Minutes of Internet-meeting 22 February 2018

Action points

1. Dijkshoorn:submission of Valencia Minutes and forward them to M. da Costa (Minute 4a).
2. Dijkshoorn: *redacted*
3. Rainey and Trujillo: send a letter to appoint Alves as yeast editor of IJSEM (Minute 4c)
4. Sutcliffe: make further enquiries regarding the Van Niel prize and the agreement(s) with the Queensland university (Minute 4d).
5. Venter: send correspondence from Tindall regarding Nagoya to EB again (Minute 6)
6. All: read the Code before the next meeting regarding accessibility of type material (Minute 9)
7. Dijkshoorn: ask Rob Samson to place current EB on IUMS website and make plan for archive (Minute 12)

**Minute 1. Call to order.** The chair Iain Sutcliffe called the meeting to order at 7:00 AM MST (2:00 PM London time).

**Minute 2. Record of attendance.** The members that participated were I. Sutcliffe (chair), F. Rainey (vice-chair), L. Dijkshoorn (executive secretary), W. B. Whitman (treasurer), D. Brown (secretary subcommittees), and F. Venter and W.-J. Li (both member at large). C. T. Bull and B. Tindall did not participate.

**Minute 3. Minutes of the January meeting and addendum to Minutes of the December meeting.** The minutes of 21 December 2017, that had been approved during the 26 January 2018 EB meeting but were since amended by Whitman, were approved. The Minutes of the 26 January EB-meeting were also approved.

**Minute 4. Matters Arising**

1. **Update on preparation of the Valencia minutes for publication.** The Minutes are ready for submission. Brown and Dijkshoorn had contact with Martha Trujillo and the publication department of IJSEM regarding the format of the paper including authorship. The EB agreed that Brown and Dijkshoorn would be the sole author, and that a footnote would state that they acted on behalf of the EB of ICSP. Milton da Costa will be notified about the minutes and receive the submitted version of the Valencia minutes.
2. **Candidate for an IJSEM Associate Editor with expertise in yeasts**. *Redacted version:. Artur Alves was approved as IJSEM Associate Editor.* Rainey (and Trujillo) will inform Alves.
3. **Update on situation regarding Van Niel prize.** The chair has sent a request to Tindall and Oren for information regarding the contacts at the University of Queensland. Oren has asked Tindall for permission to forward previously circulated information to the EB Chair. However this has not been forthcoming. Sutcliffe will continue his efforts to resolve which agreements have been made regarding the ‘Queensland’ money of the ‘old’ bank account, and the Van Niel prize.
4. **Update on session at FEMS2019.** An initial proposal has been made by Sutcliffe and sent to Goda Sporn and Antonio Ventosa of the FEMS2019 organization. The title is: ‘What’s in a name? Current approaches and future challenges in prokaryotic systematics’. Sutcliffe volunteers to chair the session. Four speakers need to be sought. Potential candidates are: *redacted.* Proposals for speakers need to be sent to Sutcliffe before 25 February. The EB agrees with these ideas.
5. **Years and locations of IUMS meetings.** The scheduled meetings are: 2020 in Korea and 2023 in The Netherlands (source: Royal Netherlands Society for Microbiology).

**Minute 5. Update on the bank account [WW].** Whitman has sent all required material to Tindall for authorization and signing to use the bank account. Signed materials have not yet been received.

**Minute 6. Nagoya.** Venter has listed all relevant publications on the ICSP website with the ICSP statement on top. Tindall’s response as sent to the EB should facilitate work through our national officers. There has been correspondence on this between Venter and Tindall.

**Minute 7. Update from the working group on the statutes.** Whitman reported that the activities are ongoing.

**Minute 8. Update from working group for Education & Outreach.** C. Bull has sent a proposal to Dijkshoorn. The videos should be short, ca. 3 minutes. Some examples of videos were included. Dijkshoorn has given comments and a further proposal is awaited. This is an ongoing activity.

**Minute 9. Update on publication of the ICNP /Update from IJSEM.** Rainey reported that there is no news on ICNP.The work remains at the type-setting stage. He will wait until the next meeting before further enquiries. Regarding IJSEM, there is an ongoing problem with manuscripts decribing taxa where there are restrictions on type strain accessibility. There is no intention to adapt the Code on this point. The problems are mainly confined to only 2 or 3 countries. The current advice to Editors is not to accept papers if type strains are not accessible. Rainey suggests systematists in affected countries have the option of writing a Request of Opinion regarding Nagoya. It was agreed that the EB members will read the Code regarding the accessibility of strains for the next EB meeting.

 **Minute 10. News from the subcommittees.** D. Brown reported. There was no particular news. Venter mentioned that the list of active subcommittees is on the ICSP website.

**Minute 11. Update on JC activities.** No report was received as neither JC representative joined the meeting. Concern was expressed at lack of responses from the JC Chair to correspondence from the EB Chair. The imminent election of two new JC members should improve the ability of the JC to function.

**Minute 12. Any other business**. Dijkshoorn will ask Rob Samson to include details of the new EB on the IUMS website. She also commented that the ICSP has no archive. ICSP reports in IJSEM / IJSB and the Code are the current archive, but important correspondence such as that regarding the Van Niel prize is missing.Dijkshoorn will make suggestions about setting up an archive at a later date.

**Minute 13. Adjournment.** The meeting was adjourned at 8:30 AM MST (15:30 London time). Next meeting will be 29 March 7:00 AM MST (2:00 PM London time).