

ICSP International Committee on Systematics of Prokaryotes Executive Board

Redacted Minutes of Internet-meeting 28th May 2020

Action points:

1. Circulate the approved minutes to the ICSP members. (LD)
2. Establish which ICSP members will be running for which position of the new EB resulting in a final list of candidates to be voted on by the ICSP members. (IS)
3. Proposal for Life Members to be voted on by the ICSP. (IS)
4. Add Life Members to the website. (FV)
5. Nomination of 27th class of the JC. (DA/IS)
6. Encourage election of subcommittee officers (DB, ongoing)
7. Ask authors of the 'mailing list' for teaching material (LD, CB)
8. Consider appropriate uses for the money in the bank account (All; for recommendation to the incoming EB)

Minute 1. Call to order. The Chair called the meeting to order at 14:00 BST London time.

Minute 2. Record of attendance. The Members that participated were I. Sutcliffe (Chair), L. Dijkshoorn (Executive Secretary), B. Whitman (Treasurer), D. Brown (Secretary Subcommittees), F. Venter (Member-at-Large), W.-J. Li (Member-at-Large) D. R. Arahal (Chair of the JC) and R. Rosselló-Móra (Vice-Chair JC). C. T. Bull (Secretary JC) and F. Rainey (Vice-Chair ICSP) were not able to attend (with apologies).

Minute 3. Minutes of the 30th April 2020 meeting. Minor comments were given during the meeting. The minutes were approved provided that the comments were implemented.

Minute 4. Matters arising/Action points from previous (30th April) meeting actions.

Action points:

1. Ongoing from previous meetings: Circulate minutes of 2nd September, 28th November, 2nd and 30th January, 27th February EB meetings to EB and JC members and to FV for the website (LD); Finalize minutes of Glasgow plenary for IJSEM (LD). The minutes have been circulated. The Glasgow minutes are in progress.
2. Draft an announcement of the result of the vote for publication in IJSEM (IS/WW/LD). Done.
3. Thank outgoing delegates (IS/LD) [Done] and organize the election of a new Executive Board (All). Ongoing. See April minute 6.
4. Organize the election of a new (27th) class of the JC (IS/DA/CB/RRM). Ongoing.
5. Inform IJSEM EiC of approval of 8 new candidate Editors (FR). Done. See minute 8 below.
6. Reminder to Subcommittee Chairs of need for re-election (DB). Ongoing.
7. Contact UQ regarding ratification of the Van Niel Prize nominee (IS). Done (IS)
8. Determine list of Life Members (IS/All). Ongoing.
9. Respond to Tindall enquiry regarding Conflict of Interest statements (IS). (Done). The necessity and format of Conflict of Interest statements from incoming Executive Board members was discussed as a Matter Arising.

Minute 5. Election of EB. A number of individuals have presented themselves as candidates for positions on the incoming EB (effective 1 September). A list of candidates was circulated to the EB on 27 May 2020 by IS, to which the name of one additional candidate should be added. The ballot format and process for tallying votes was discussed at length due to the complexity of some candidates standing for multiple positions. It was agreed that the Chair will mediate with the candidates to finalize the process by mid-June 2020, and then ballot materials will be prepared.

Minute 6. Life members. Information kindly provided by D.R. Arahal and C. Parker, and others, has helped establish that there are currently 2 Life Members known to the EB, i.e. R.G.E. Murray and K. Komagata, who will be added to the members listed on the website. At the Montreal ICSP plenary, one additional member (*name redacted*) was proposed but since the minutes have never been received, it is not known whether this nomination was approved. Therefore, the EB decided to recommend to the ICSP members that this nomination is renewed. In addition, one other candidate (*name redacted*) will be proposed as a life member. (IS).

Minute 7. Update on JC. Arahal (Chair of the JC) reported that there are 5 nominations (for four positions) of the 27th class. One candidate was a self-nomination so they will be reminded of the need to find a proposer from the ICSP membership. Each nominee will be requested to produce a ~250-word statement explaining their involvement in systematics and a Conflict of Interest statement. Opinions 100-102 have been drafted for submission to IJSEM.

Minute 8. Update from IJSEM. Sutcliffe has corresponded with Martha Trujillo (E-i-C of IJSEM) concerning a message from Shouche (Indian National Society Academy delegate) related to the Nagoya Protocol. Issues related to the availability of strains from India in culture collections are ongoing and will need to be considered by the incoming EB. Five new editors have accepted invitations to join the Editorial Board.

Minute 9. Update on subcommittees. The call for election or re-election of subcommittee officers is ongoing (action point DB). The new Methanogens group has been established and the Rhizobia group is noted to be very active.

Minute 10. Update from the working group on Education & Outreach [LD/CB]. Dijkshoorn reported that no videos of teaching material have been received. She asked the Chair for the addresses of the mailing list of people interested in ICSP matters.

Minute 11. Treasurer's report. There was no activity to report (WW).

Minute 12. Date of next meeting is Thursday June 25th 2 pm UK time.

Minute 13. AOB. Dijkshoorn recommended that the ICSP should spend the money of the bank account to promote IJSEM, ICSP and/or taxonomy. The Chair responded that it might be used for e.g. meetings organized by the ICSP and that suggestions (welcomed) will be relayed to the incoming EB.

Minute 14. Adjournment. The meeting was closed at 15:30 pm UK time.

Lenie Dijkshoorn, Executive Secretary, with edits from Iain Sutcliffe and Dan Brown and Barny Whitman, 7th June 2020