**ICSP- International Committee on Systematics of Prokaryotes**

**Officers of ICSP**

Redacted Minutes of Internet-meeting 26 April 2018

Action points:

1. Forward the Minutes of Valencia and the paper on the subcommittees (both online in IJSEM) to the Members, and to IUMS and BAM (LD).
2. Contact G. Garrity to ask whether he still wishes to be reimbursed for the travel expenses made to receive the Van Niel prize in 2011) (IS).
3. Continuation of contacts with Queensland regarding the Van Niel prize (IS).
4. Investigate Dropbox as an option for archiving material and access (IS).
5. Update of website (see Minute 6) (FV).
6. *Redacted* (FR/M. Trujillo) and identification of candidate new editors (all EB members).
7. Contact with the NL society of Microbiology (KNVM) to discuss possibilities of outreach at the national level (LD).
8. Contact with C.Bull regarding the JC (IS and LD).
9. Reading the Valencia minutes to check the commitments made (all).

**Minute 1. Call to order.** The chair Iain Sutcliffe called the meeting to order at 7:00 AM MST (14:00 PM London time).

**Minute 2. Record of attendance.** The members that participated were I. Sutcliffe (chair), F. Rainey (Vice-chair), L. Dijkshoorn (Executive Secretary), W. B. Whitman (Treasurer), D. Brown (Secretary Subcommittees), and F. Venter (Member-at-Large). W.-J. Li (Member-at-large), C.T. Bull and B. Tindall did not participate. Apologies were received from C. T. Bull and W.-J. Li (who had difficulties to get connected).

**Minute 3. Minutes of the 29 March 2018 EB meeting.** These were approved. .

**Minute 4. Matters Arising**

1. **Update on the Valencia minutes.**  The minutes are now online in IJSEM as is the paper from D. Brown on the disbandment of subcommittees. These documents will be forwarded to the Members, to IUMS and BAM.
2. **Update on situation regarding Van Niel prize.** Iain has contacted the University of Queensland UQ). The contact person (Professor Paul R Young, Head of School of Chemistry and Molecular Biosciences) was happy with the contact. They will not push ICSP for not having issued the award last year. *Redacted.* It was discussed that there should be a call for nominations in due course and that ICSP should initiate the procedure with probably a call in Summer 2019 and awarding of the prize in 2020 (either in Korea or at another ICSP delegate meeting). Sutcliffe will continue the discussion with the Queensland contacts.
3. ***Redacted***
4. **Update on the bank account.** B. Whitman reported. A milestone has been reached: all required signatures have been received and all outstanding accounts have now been paid. Sutcliffe put forward that G. Garrity (who received the Van Niel prize in 2011) may not have received travel expenses made for this event. Sutcliffe proposed to contact Garrity and ask him whether he still wishes to be compensated.

**Minute 5. ICSP Archive.** During the previous meeting, Dropbox was suggested as a system to save important documents. D. Brown has good experience with this system. An account for ICSP could be set up, and EB- and ICSP- members could be given access at different levels of information. Altogether it would be a multi-user system with links to particular folders. I. Sutcliffe proposed to have a look and come back to this at the next EB meeting.

**Minute 6. Update from the subcommittees.** An update of the *Vibrio* subcommittee has been received by D. Brown. This will be put on the ICSP website. Furthermore, a link of the recent papers in IJSEM (Valencia minutes and subcommittee paper) will be added to the website (F. Venter).

**Minute 7. Update from IJSEM/Update on publication of the ICNP.** F. Rainey reported a problem *(redacted).* Meanwhile, the process of looking for new candidate editors should be an ongoing item.

There was no news about the appearance of the typeset version of the Code.

**Minute 8. Update from the working group on the statutes.** B. Whitman has sent sections of the draft to particular persons. After their feedback he will send the material to the committee.

**Minute 9. Update from working group for Education & Outreach.** L. Dijkshoorn reported. There are numerous videos on classification on youtube, but the quality and levels differ. She has sent some ideas to C.T. Bull. She has also contacted the board of her national society (KNVM) to attend a board meeting. She will ask their support to inform Dutch microbiologists and students on the existence of ICSP and its mission. One possibility is that the members of the EB/ICSP (or experts outside) would prepare one or more excellent power point lectures or videos on prokaryotic systematics and nomenclature. These should then be made avaible on the websites of international societies to send to their universities. This could be done next to the student videos.

**Minute 10. Update on JC activities.** C. T. Bull has contacted I. Sutcliffe. She has organized a shared folder with the JC with support from H. Christensen. She intends to organize an electronic meeting. I. Sutcliffe has asked for a follow-up and asked about the election of the vice-chair. I. Sutcliffe and L. Dijkshoorn will remain in contact with C. Bull to support her activities.

**Minute 11. Update on FEMS 2019.** I. Sutcliffe reported that the proposal was accepted. One condition was that Antonio Ventosa would be co-chair. The good news is that FEMS will pay registration and travel costs for 3-4 speakers. I.Sutcliffe will be chair and speaker.

**Minute 12. Any other business**. L. Dijkshoorn asks the EB members to read the Valencia minutes once more to see whether the commitments made/ideas brought up by the members have been or are being realized.

**Minute 13. Adjournment.** The meeting was adjourned at 8:00 AM MST (15:00 London time). The next meeting will be 31 May April 7:00 AM MST (14:00 London time). L. Dijkshoorn will be in Vienna then and B. Whitman is prepared to take notes in her place.

*L. Dijkshoorn, Executive Secretary, Mijnsheerenland, 6 May 2018*